



Conference Session Proposal

Due: **Friday, December 18, 2010** (by close of business) to Jessica Gibson at executive.director@georgiaplanning.org

If your session is selected you will be asked to complete a short form to collect the biographical information needed for the AICP CM credit.

The 2010 Spring Conference will feature four related categories, or blocks. Regular conference sessions will be one hour and fifteen minutes long. Please fill out all sections of the form. If you are proposing one of these sessions, please indicate below.

This form is also available online at : <http://www.georgiaplanning.org/session-form>

Please Indicate Which Category Best Fits Your Proposal:

- | | |
|--|---|
| <input type="checkbox"/> Comprehensive Planning/Quality Growth | <input type="checkbox"/> Professional Development |
| <input type="checkbox"/> Environmental Planning & Sustainability | <input type="checkbox"/> Transportation Planning |

Session Leader's Name: _____
(Coordinator/ Point of Contact)

Title/Organization: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Session Title (to be included in the program): _____

Brief Description of Session (50 words +/- to be included in the program):

Special Audio-Visual Needs: _____
(Projector, Laptop, and Screen are provided)



Description of how the Session meets the criteria below (100-400 words):

APA Certification Maintenance (CM) Criteria:

- are designed to meet a specific planning-related training objective.
- are led by one or more experts on the subject. An expert is a professional who has made a contribution to the profession through practice, teaching, research or publications; completed works that proclaim individuality and mastery of the principles of planning taught; and whose work demonstrates outstanding quality and professionalism.
- are designed to teach subject matter appropriate in depth and scope and at a level beyond a planner with at least two years of professional planning experience.
- are non promotional in nature.
- address demonstrated educational needs.
- communicate a clearly identified educational purpose or objective.
- use learning methodologies and formats that are appropriate to the activity's educational purpose or objectives.
- use evaluation mechanisms to assess an activity's quality and relevance.

[For more information on APA CM criteria, please visit www.planning.org.]



Conference Session Proposal – Biographical Information

Due: **Friday, December 18, 2009** (by close of business) to Jessica Gibson at executive.director@georgiaplanning.org

This page is for information regarding your presenters for the spring conference. This is not the biographical information for AICP CM credit. This is so we can see who you would like to include in your session. We need the name, current organization, title, and few points that indicate the experience level of your speakers.

If your session is chosen you will be asked to fill out an additional biographical form to collect information appropriate for AICP CM credit. If you have any questions please email Jessica Gibson.

Session Panelist/Presenter Information

(Name, Organization, Title, Notable Achievements That Indicate Experience)

Moderator: _____

Presenter 1:

Presenter 2:

Presenter 3:

Restrictions on Session Date and Time: _____

(Any time that participants are **NOT** available)