

2018 Spring AICP Exam Review

INTRODUCTION – TAKING THE EXAM

Gary A. Cornell, FAICP



American Planning Association
Georgia Chapter

Making Great Communities Happen

Quick Poll

- Who has...

- ▣ Reviewed AICP Exam info on line?
- ▣ Taking Exam in May, 2018?
- ▣ Taking Exam in November, 2018?
- ▣ Not yet registered for the Exam?

AICP Exam Review

Topics Covered Today

-

Faculty

- Introduction – Taking the Test
 - Fundamental Planning Knowledge, Part 1
 - Plan-Making and Implementation, Part 1
 - Plan-Making and Implementation, Part 3
 - **Lunch / Expert Panel of “Graduates”**
 - Legal Foundations for Planning
 - Fundamental Planning Knowledge, Part 2
 - Plan-Making and Implementation, Part 2
 - Areas of Practice, Part 1
 - Areas of Practice, Part 2
 - Areas of Practice, Part 3
- Gary Cornell, FAICP**
Michael Elliot, Ph.D., Ga Tech
Bill Drummond, Ph.D., Ga Tech
Nisha Botchwey, Ph.D., Ga Tech
- Harold Buckley, Jr., J.D., AICP**
Subhro Guhathakurta, Ph.D., Ga Tech
Gary Cornell, FAICP
Gary Cornell, FAICP
Claudia Bilotto, AICP
Ann Carpenter, Ph.D., AICP

AICP Exam Review

Outline of Subject Matter on AICP Exam

▫ Fundamental Planning Knowledge	25%
▫ Plan Making & Implementation	30%
▫ Areas of Practice	30%
▫ Code of Ethics & Professional Conduct	10%
▫ Leadership, Administration, and Mgmt	<u>5%</u>
TOTAL	100%

Intro - AICP Exam Review

Background on AICP Exam

- Administration
- Tips for Taking the Exam
- Tips for Preparing for the Exam

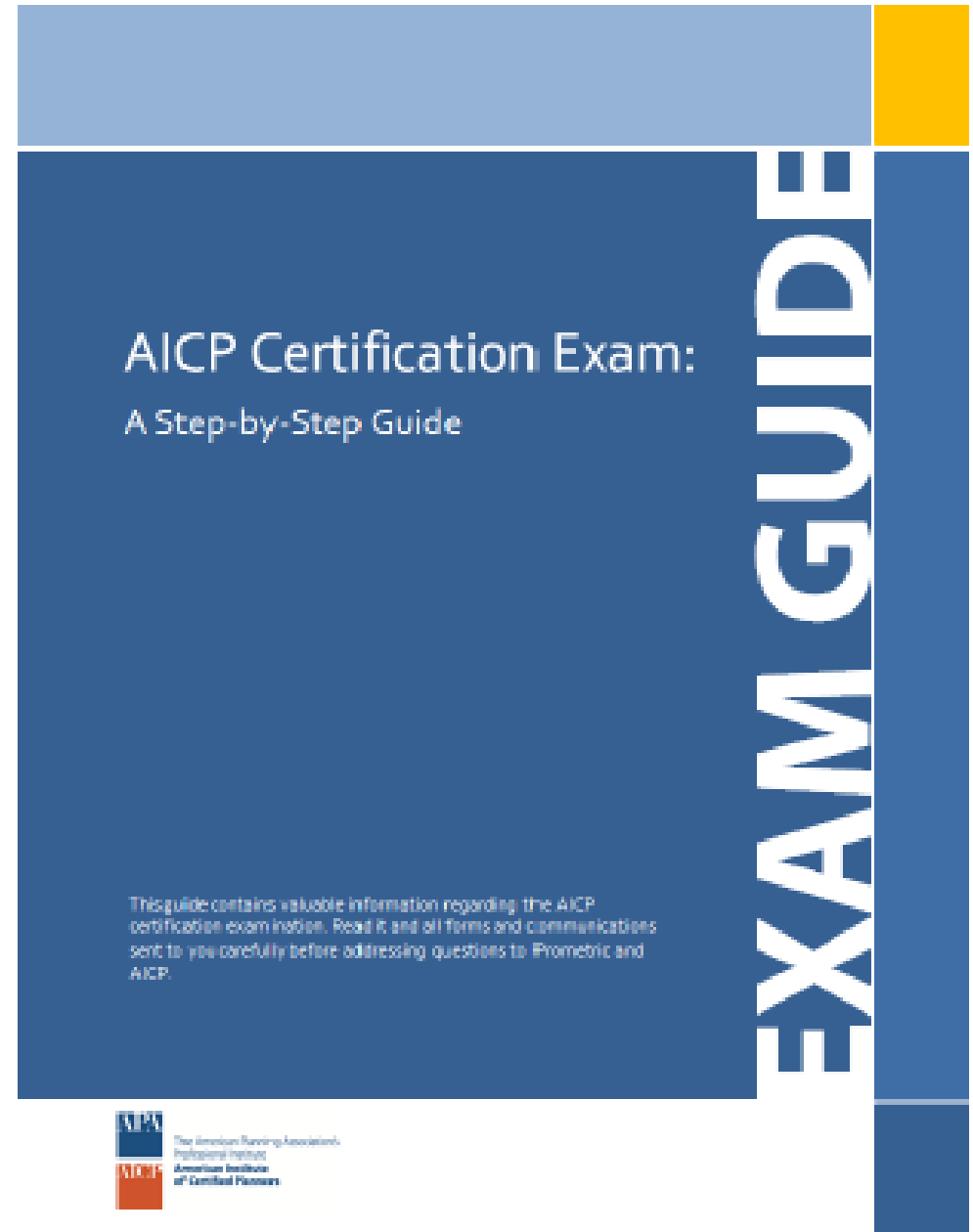
Your best place to start is at APA website:

<https://www.planning.org/certification/bulletin>

<https://www.planning.org/certification/currentexam/>

New Chapter Professional Development Officer

Ariel Godwin, AICP: agodwin@sgrc.us

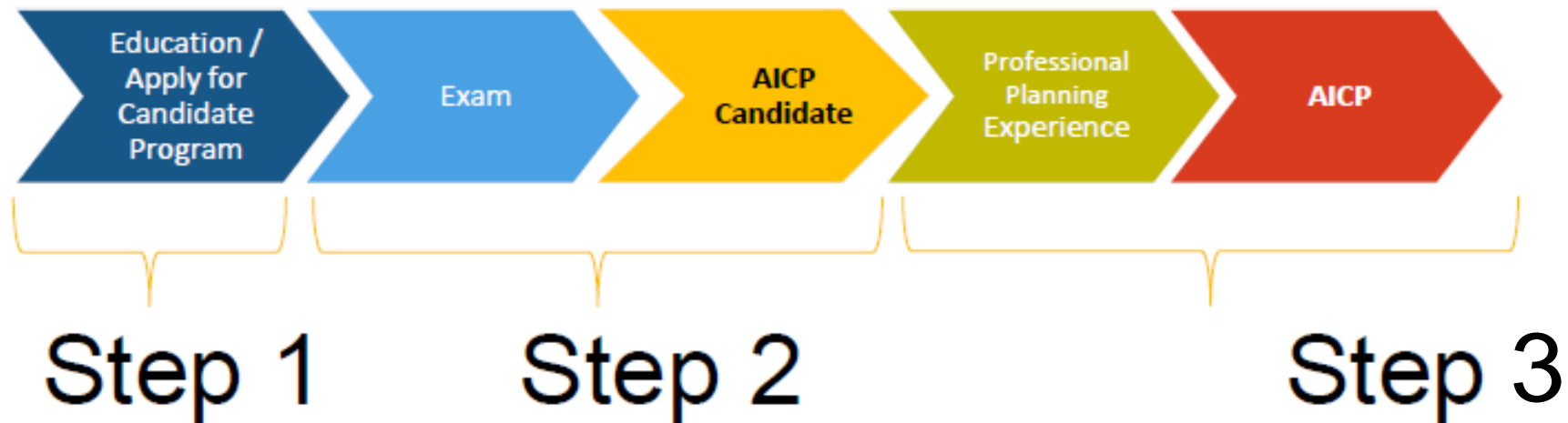


Paths to AICP Certification

Traditional



AICP Candidate Pilot Program



AICP Exam Preparation

Scheduling Your Exam

- Your approval to take test will come by March 30 – good for 3 years
- Deadline to schedule for exam is April 28
- Have your Eligibility ID on hand when making appt.
- There are many locations in GA
- Spring testing window is May 14-28, 2018
- Fall application deadline is June 28
- Fall testing window is two weeks (TBD) in early November
- Schedule Exam appt. www.prometric.com/aicp

AICP Exam Preparation

APA's Suggestions:

1. Contact your PDO
2. Map your study plan
3. Select a Comprehensive Preparation Packet
AICP Exam Prep 3.0 – web-based with videos
4. Access resources available on the web
Review APA *Policy Guides*
5. Familiarize yourself with taking the exam
No-cost computerized examination simulation and illustrative questions from APA
www.planning.org/certification/examprep

AICP Exam Preparation

On Exam Day

- Arrive 30 minutes early
- Bring 2 forms of ID (passport, driver's license, SSA Card, etc.)
- Name on ID MUST match name on your Eligibility ID
- Calculator and scratch paper are provided
- Bring your watch and a sweater
- Take no books or reference materials in the room

AICP Certification Examination

Format of Computer Based Exam

- 4 hour exam
- Starts with a 15-minute Tutorial
- 170 Questions
 - 150 Count Toward Your Score
 - 20 Pre-Test Questions NOT Scored
- Your test questions will be drawn from a pool of 900 questions
- No one else has the exact set of questions you have

AICP Certification Examination

Two Main Areas

- **Knowledge** – 40% - history, law, ethics, land use, demographic trends, etc.
- **Skills** – 60% - demonstrate ability to work within a planning process, formulate goals, use appropriate technical methods, involve public, think long term

Many questions require professional judgment, combined with technical knowledge

AICP Certification Examination

Nature of the Content

- More breadth of subject matter than depth
- Emphasis on public agency management
- Situations: “What would you do if...” questions
- Familiarity with the public planning process: planner’s roles vs. elected officials, applications of technical knowledge, analysis of alternatives, ethics, public interest, and public involvement in decision-making

AICP Certification Examination

Tips for Taking the Exam

- Go through the exam at least twice
- First time : answer “easy” questions
- Use ‘Mark’ function for hard questions, and move on!
- After the first run through check your watch
- Go through the second (or third) time for ‘Mark’d questions and answer ALL questions
- Enter your best guess - no penalty for wrong answers
- Check all the other questions, but be careful about “second-guessing”!

AICP Certification Examination

Your score is determined by the number of questions you answer correctly. Therefore it is to your advantage to answer every question. If you are unsure of your answer, you can mark the question to review if time permits.

To mark a question








To unmark a question



(This button will only appear if you have marked the question.)

AICP Certification Examination

Layout of Review Page

Name	Marked	Completed	Skipped
 Question 1		Yes	
 Question 2	Yes	Yes	
 Question 3	Yes		Yes
 Question 4			Yes
 Question 5		Yes	

Symbols Key

 = Marked question

 = Completed question

 = Incomplete question

AICP Certification Examination

Review Features

To review questions

REVIEW ALL

To review marked questions

**REVIEW
MARKED**

To review incomplete questions

**REVIEW
INCOMPLETE**

AICP Certification Examination

Scoring the AICP Exam

- Your score will be sent 6-8 weeks after the test
- Score Reports are made ONLY to You – Confidential
- Scaled Scoring
 - Every question is assigned a weighted value
 - The range of test scores is from a Low of 25 to a High of 75
 - Passing score is 55
 - Passing score is NOT the percentage of questions that you answered correctly
- Diagnostic Reports
 - If you do not pass, a report of your raw score in each area is provided to assist in preparing for reexamination

AICP Certification Examination

Tips and Suggestions

- Look at Percentage of Emphasis by Topic to Guide your Exam Preparation
- National Examination
 - Avoid Georgia-centric Thinking on Exam
- Talk to other AICP Planners
- Study Group – E-mail lists
- Rely on Your Experience as a Planner
- Exam Statistics – Caution:
 - Pass rates vary by Chapter, age, etc.

AICP Certification Examination

Responsibilities of Being a member of AICP

- Pay AICP dues
- Continuing Education (32 hours every 2 years)
- Code of Ethics
- Professional Activities
- Service

After the AICP Exam Review Tonight

DON'T FORGET:

Young Planners Group Social TONIGHT - 5:30PM

Fado's Irish Pub, 933 Peachtree St. (at 12th St.)

QUESTIONS?